

**State of Ohio  
MACSIS System Implementation  
Project and Operations Planning Meeting  
January 8, 2004**

**MINUTES**

**Present:** L. Daniele, K. Cluggish, J. Hughes, E. Hood, J. Raab, J. Martin, B. Cluggish, W. Hull, J. Wiant

**Call In:** K. Taylor, R. Yeley, P. Coates, L. Clay, B. Heffner, J. Mausser, D. Pinciario, Y. Quinn, D. Dunn, D. Staysniak, C. Neff, D. Vargas, S. Kirschner, T. Chambers

**Topics Discussed:**

Special Topics

- Report on EDI subgroup meeting 1/7/04: (1) APUPD email schedule clarification: Users can access claims keywords on mhprod and mhhipaa on Mondays after 8 am and before 6:30 pm. No email will be sent unless there is a problem. On Tuesdays, users can access mhhipaa after 6:30 am and mhprod only after email is received. On Wednesdays, users can access both mhhipaa and mhprod after 6:30 am. No email will be sent. (2) The issues spreadsheet is being reviewed and in the near future will be restructured so that boards can add issues electronically via the web.
- SAS-70 audit of MACSIS by the State Auditor's office will begin in February. One major deficiency last year was boards not notifying the state (Jp and Kendall) when staff leave or their status changes so that system access can be closed or modified. Not providing proper notification violates both HIPAA and State security rules, so boards must make sure they communicate changes promptly.
- ODADAS reported that 70 AoD providers have not yet been approved for submission of 837 files. Community planners from ODADAS will be contacting affected boards to determine whether the agencies have combined or will not be funded so that this list of expected providers can be updated.

User Group Updates

- **Members**

The number of members that need to be moved from mhhipaa to mhprod has decreased dramatically. In the near future, instructions will be sent to boards which will outline procedures for board staff to add members to mhprod rather than the State doing this electronically each week.

There is a new bug in Diamond that allows the entry of a second open span when a client already has one open span. This does not occur if the client also has closed spans. HSD/Perot is aware of this and they are working on it.
- **Claims**

Version 8.3.1.e will be delivered next week. This new patch should fix the deficiencies in the critical error report, remove some non-critical errors, and valid other carrier reason codes. Remaining bugs to be fixed in future version include the misleading message in the post report about possible duplicates and the incorrect allowed reason code when a claim entered manually has no PROCP record.
- **BH Module**

BH data for AoD and dually funded providers is 42%. The number of boards that have submitted over 90% of the expected information has increased, and there are 10 that have submitted less than 10% (Brown, Fairfield, Gallia-Jackson-Meigs, Jefferson,, Licking-Knox, Mahoning ADAS, Tusc./Carroll, Washington, and Wood). After the

ODADAS reorganization, new Community Planners from ODADAS will be contacting boards to set up meetings with boards and their providers that have not reported.

For FY05, two changes to BH reporting will occur. "Date of Last Contact" will be added to the discharge record. There is already an unused date field in the discharge record layout that can be used, so the record length will not change. A change to the "Number of Arrests" field will occur which will be to report the number of arrests in the last six months rather than the last 24 months (current definition).

Questions and Answers about BH:

1. Is it possible to obtain an extract file of BH data? Yes, contact Evan Hood.
2. Is it possible to obtain "regular" extracts without making a request each time? This will be considered but it requires more human involvement than claims or members, so it may take some time.
3. Can these extracts also include the MH information? At this time, no. The Board Association and ODMH must decide the status and procedures for disseminating BH information on MH clients. Boards already have all the data since they are the intermediary between the providers and the BH system, and they have full authority to analyze all incoming data as they wish.

Note: Boards can include reporting of BH data in contracts with providers if they so choose. ODADAS legal staff are working on language for inclusion in board-provider contracts regarding the requirement for AoD providers to submit timely BH data.

- MIS

There will be a one hour outage on mhprod on Saturday, 1/17/04 from 10 am to 11 am. Boards are requested to inform any staff that work Saturdays to be off the system by 10 am. This outage does not affect the mhipaa or mhub servers. Jp sends apologies for not sending this notification out before he was informed by DAS.

Of late, several boards have invalidated their FTP passwords on Fridays which causes considerable extra work and frustration for State production staff who need to FTP extract, etc. files to board subdirectories. It is requested that boards be extra vigilant about this since it abends the scripts that are used to move files. Password resets are done Mon-Fri only, so it would be helpful if boards who are testing scripts with passwords do this on Thursdays so if a password is blown, it can be reset on Friday and not disrupt weekend processing.

- Finance

No report.

### Board Global Issues

1. Why were the ODMH OBREV printed reports for 12/16/03 missing net amount and ODJFS reason codes? State staff indicated that new reports are being sent. There was a printer alignment problem that was not noticed on the original set of reports for 12/16.
2. Does the updated version of Diamond (8.3.1.d) have a fix for the bug where AoD individual and MH group services were not pricing correctly if they used alternate addresses? Yes, that was fixed.
3. Note to boards about membership on the listserve groups (POP, MIS, Members, Claims, Finance): Please send any additions/deletions/changes to MacsisSupport. Changes to the web pages User Groups will not be made unless requested specifically and all information is provided (phone, fax, etc.) Changes to notification lists for claims edit and post reports should be made directly to the respective MacProd or MacHipaa email accounts or to Macsis Support with clear instructions to pass the information to the appropriate production control staff and email account managers.

Next Meeting will be February 5<sup>th</sup> from 9-11am in Room 806A in the Rhodes State Office Tower. The call-in number is (614) 644-1098.