

State of Ohio
MACSIS System Implementation
Project and Operations Planning Meeting
January 10, 2002

MINUTES

Present:

A. Bergefurd, J. Hughes, D. Day, Jp. Martin, W. Hull, S. Doklovic, J. Fraser, L. Daniele, K. Cluggish, M. Herrel, B. Cluggish, E. Hood, J. Raab, B. Novak

Call In:

K. McCloskey, K. Schwartz, C. Fratalone, P. Coates, P. Quinn, T. Chambers, B. Hefner, D. Dunn, L. Bosserman, H. Thomas, S. Baker, T. Becker, S. Kirschner, C. Neff, C. Muth, J. Martin, J. McIntosh, J. Sager, B. Reynolds, B. Miller, C. Couch, J. Hill, N. Burns

Prepared By:

Becky Novak

Topics Discussed:

- Termination of Employees/MACSIS Sign-On
- ODADAS Service Codes
- Claims Tracking Reports
- "F" Claims
- Medicaid Issues
- Project Updates
 - HIPAA
 - BTAC
- User Group Updates
 - Member
 - Claims
 - MIS
 - BH Module
 - Finance
 - Outcomes
- Global Issues

Discussion/Decisions:

1. **W. Hull reported that the State auditors want to ensure that employees who leave boards have their MACSIS sign-on terminated within 24 hours.** A policy is being developed that will be distributed to the POP team in the near future. Boards will also need to create internal procedures to support this requirement. Walter will also investigate whether the full auditor's report can be made available to boards.
2. **W. Hull distributed a revised ODADAS Service Code list.** This document should be on the web soon. Boards need to pay special attention to two codes that will terminate on 6/30/02. K. Cluggish reported that updated MH codes, MH matrix and reason codes would also be posted on the web with the next couple of days.

3. **Claims Tracking Reports to be delayed.** Since claims production was down for 2 weeks due to the archiving problems, there is a current backlog of claims. It was decided to delay the claims tracking and claims remittance reports until the extract from the week of January 19th is performed.
4. **F-Claims update** - J. Hughes reported that he is currently into this issue and is planning to add F-claims to the ERA in the future. If anyone has any comments or concerns about this, please send an email to Jim.
5. **M. Herrel reported on the following MH Medicaid Issues:**
 - FY98 Reconciliation – notification letters of the amounts due for FY98 reconciliation have been mailed to providers, with a copy going to the board. In addition, a list of providers and amounts due was sent to all boards. If your board hasn't received this, please contact Margie. The due date for checks is January 25, 2001.
 - Medicare/Medicaid crossover – a letter will be sent in near future outlining the new process that will be implemented 7/1/02. New provider enrollment sheets will be also be sent soon. For services that are Medicare reimbursable, Medicare must be billed before Medicaid.
 - Quarterly Reversal Reports – these reports will be sent out soon. Margie reported that there are still several boards that have not paid back amounts from the last 2 quarter's reports. She requested that boards pay these amounts on a timely basis rather than having the amounts deducted by the department.
 - State Auditors – ODMH has been working with the State Auditors and has narrowed the list to 6 providers. The auditors will be looking to go to providers soon and will notify them by mail.
 - 320-Day Rule - This language is included in the ODMH/ODJFS Interagency Agreement which has not yet been signed.
6. **W. Hull provided an update on HIPAA:**
 - HIPAA EDI Delay – The state committees have continued to meet and no decision have been finalized regarding the delay. ODJFS will need to take the lead and apply for an extension first. An internal ODMH and ODADAS committee has been discussing costs related to HIPAA implementation and will be sharing that information with the board and provider associations and then meeting with the directors. If the decision is to delay, Joe and Walter are planning a joint application that boards would sign. There is no delay for the HIPAA Privacy requirements.
 - MH Procedure Codes – Feedback from the recently held NASMHPD conference indicates that NASMHPD plans to resubmit MH HCPCS codes for approval early February and to have them approved by CMS (HCFA) by the third week in February 2002. Therefore, final codes will not be available any sooner than March 2002 most likely.
 - AD Procedure Codes– ODADAS believes that certain services will fall outside the HIPAA definition healthcare delivery. On the updated ODADAS code list where the HCPCS code is listed as n/a, ODADAS don't plan to use a HCPCS code even if available.
7. **M. Herrel reported that the recommendations from the BTAC MACSIS Issues Team are being presented to the individual MACSIS User Groups.** Peg will be gathering feedback from the User Groups and presenting them to BTAC in the near future.

8. J. Raab provided an update on Member and Double Loop Issues:

- Member User Group – Scheduled for next week. The agenda is being developed this afternoon.
- Double Loop – A document was distributed to further detail the processing of the Double Loop.
- F-claims - John also reported that there are approximately \$657,000 in Medicaid Fclaims right now; \$500,000 of them for Cuyahoga. He is trying to find a way to extend the one year processing limit to process these claims in a special one time run since most of the claims are over the one year limit. He will continue to provide updates on this topic.

9. K. McCloskey reported that the next Claims Users Group Meeting is scheduled for Tuesday, January 15 at 9:30am at the Department of Commerce site on Tussing Road. The focus of the meeting will be on the BTAC MACSIS recommendations. February's meeting will most likely focus on version 7.0 of Diamond.

10. L. Daniele provided additional clarification on what claims were/weren't recently archived.

- Anything touched in FY 02 was NOT archived. If a claim was on hold from a previous year and was taken off hold in FY02, the claim was not archived.
- Entire claims are archived. The claim will not be archived if any detail lines are still pending (on hold, F-claim etc.).
- Criteria for archiving:
 - (Primary Header date before 7/1/2000
 - And Check date before 7/1/2000
 - And Processing Status =F)
 - The preceding must be true on ALL detail lines

11. E. Hood gave an update on BH data:

- Production Statistics - 23.5% of AOD and dual-funded providers are in production and 20.3% of all providers are now participating in BH data submission.
- Claims and BH Reporting Status - W. Hull emphasized that if providers are submitting claims, they also need to be submitting production BH data on a regular basis. If they rollup on claims, need to also roll up on BH. Boards have been requested to report which providers will not be reporting BH data, but has not gotten full response. Walter will update the list with the responses received so far and will resend to the POP team.
- Multiple records from multiple agencies – This should not be a problem and should not be rejected. If anyone is having problems with this, let Evan know.

12. Update on MIS-related issues:

- Archive of FY 99/FY 00 Claims Data – (One-armed) Jp. Martin extended thanks to K. Fells for his 2 weeks of round-the-clock efforts to successfully complete the archiving of FY 99 claims data. Yoeman's work, done with care and excellence.
- Company code security mismatch – J. Hughes reported that boards have requested to get a claims extract that includes all claims where there is a security mismatch. This would be similar to the ERA files that are now created on a weekly basis, but would include all claims. Jim stressed the importance of working the claims on the ERAs right away because if mismatches get finalized, they cannot be touched. C. Couch requested a quarterly report to see how many of these are happening. J. Hughes will look into this and will report back to the group.

- BTAC MACSIS Issues- P. Eichner presented the recommendations to the MIS Users Group this week. Any responses should be sent to Mike Dotts.
- MH Data Mart – J. Fraser reported that M. Hennosy presented the MH Data Mart. The website address is www.Dwcubes.mh.state.oh.us and there is a link from the website to send comments to Mark. A load test is scheduled for 1/11/02 at 10am. Send an email to Mark if you will be able to participate.

13. C. Neff reported the that he will be arranging for a meeting of the Finance Users group to discuss the BTAC MACSIS Issues List Recommendations. The recommendations will be forwarded to the group ahead of time and Peg Eichner will be sending the recommendations to Charlie will do a presentation at the meeting.

14. S. Doklovic reported the following on Outcomes Issues:

- Users Group Meeting – scheduled for today at 1:30 pm. **Please note the change in the call-in line – the Columbus line will be used - 614-644-1097.**
- File Rejection Errors – If a board has rejected outcomes files, they will show in the board's rejection directory.
- Production Efforts – The Outcomes Team is working with J. Fraser and J. Martin to implement the production programs for processing outcome files. The programmer is making some minor bug fixes this week with the goal of having it ready for internal review by next week.
- Reporting Workgroup – Nominations for the group being formed to give guidance on reports are now closed and the workgroup has a good mix of individuals. The first meeting is scheduled for January 31st. Updates will be given at both the POP and Outcomes User Group meetings.
- Status and Participation Reports – Status reports by provider and board will be on the outcomes website soon. Many of the problems currently being seen are minor problems with file naming conventions such as forgetting to change the file name from test to production, not using all lowercase letters in the filename, etc. There is also an updated participation map on the website at <http://www.mh.state.oh.us/initiatives/outcomes/impmap.html>
- Consistency between BH and Outcomes – W. Hull indicated that there needs to be consistency between BH and Outcomes reporting. If a MH provider reports on BH, they should also report on MH outcomes.

15. W. Hull opened discussion on board global issues:

- Adding Target Population Codes (Richland) – W. Hull indicated that requests for additional codes for OMADAOP should be sent to Jewel Neely.
- HIPAA related documents on ODMH web site? – H. Thomas asked when ODMH would be posting HIPAA-related policy and procedure documents on the web. B. Novak indicated that the internal ODMH privacy workgroup was going to be presenting some initial documents to the HIPAA Coordinating Committee on 1/22 and any approved documents should be posted in early February. A table of contents will also be posted which will indicate what documents are planned. The documents are being developed for ODMH use, but boards and providers may find them useful as they develop their own HIPAA compliant policies and procedures.

Next Meeting:

February 7, 2002, from 9 a.m. to 11 a.m. in Room 806A of the State Office Tower. The call-in phone number is 614-644-1098.