

**State of Ohio  
MACSIS System Implementation  
Project and Operations Planning Meeting  
September 2, 2004**

**MINUTES**

**Present:** L. Daniele, K. Cluggish, J. Hughes, J. Raab, J. Martin, J. Wiant, M. Bohlmann, B. Taylor, M. Herrel, D. Day, W. Hull, J. Lynch

**Call In:** R. Yeley, J. Mausser, B. Tobin, D. Vargas, S. Kirschner, J. McIntosh, C. Fratalone, K. Schwarz, P. Garretson, C. Freeman, A. Loftin, A. Fulton, K. McCann,, P. Coates, H. Thomas, L. Clay, P. Quinn, M. Glanville, S. Baker, T. Chambers, J. Dillon, A. Parker, J. Averill, D. Strawser, D. Pinciario, R. Beegan, T. Becker, D. Dunn, C. Neff, P. Dehner, F. Vincent

**Special Topics:**

HIPAA Security

The boards are working on security and are moving ahead with implementation of the security rules. The Board Association website contains information on risk analysis and generic policies should be posted by the end of the year for boards to adapt for use internally. The Departments are working on the Disaster Recovery plan for MACSIS, but budget issues have resulted in some revisions and the scaling down of the project. It is anticipated that the Disaster Recovery plan will be in place before the HIPAA security rules are enforced in April, 2005.

MACSIS List serv Email Lists

Regarding staff turnover, Boards should remember to notify the MACSIS Support Desk when staff leave so their names can be removed from the various list\_servs so that mail does not bounce back. Also, it was pointed out that users of AOL 9.0 may need to customize their mail service to add the extensions used for MACSIS notifications since the default setup will automatically "bounce" email from the various list\_serv accounts. These extensions are "mh.state.oh.us", "ada.state.oh.us" and "odadas.mh.state.oh.us".

New Committee Structure for Issue Resolution

As mentioned during the last meeting, the departments and the trade associations for boards and providers have established the MACSIS Operations Committee to review and resolve general system issues. The current issue being studied relates to aggregation of multiple daily service reporting (round and sum vs. sum and round). Several providers will be submitting raw data files that will be analyzed using the different aggregation methodologies. It was pointed out that several software vendors have mentioned that based on communications from the Ohio Council, they think the rules have already been changed, when in fact they have not. Boards should make sure that all providers and vendors understand that this issue is just being studied and not implemented.

New User Manuals

The MACSIS Member and Claims user manuals have been updated and posted to the website. All references to the mhprod (pre-HIPAA) environment have been removed and new screen shots for Diamond 8.3.1.F (current production environment) have been added. The new manual can be found under links in the index for Manuals, Claims, and Members.

MH Outcomes DataMart

A project to build an Outcomes DataMart has begun, with full implementation expected in 18 months. Unlike the Claims DataMart, this will target clients as the primary users but will have some board/provider utility as well. This project will serve as a pilot for ODMH's move toward the use of IBM's WebSphere product suite for future applications.

## User Group Updates

Members: None

Claims: None

BH Module:

Reports have been adjusted to include FY05 data. An effort is being made to more thoroughly crossmatch claims and FY05 contracts/pricing to make sure all providers are represented and those that are not required to report are flagged as such. The Performance Partnership Group has been formed and will be discussed on the next BH call. To date, 15 boards are at the 75% reporting level.

MIS:

The meeting held on 8/31/04 in Columbus at the State Library was very productive and an excellent site for meetings (due to the easy freeway access and free parking). Minutes of the meeting will be distributed soon. The Board Association's 270/271 transaction set project is underway, and software will be distributed when it is complete. Nexus' software received very mixed reviews.

REMINDER: mhhub will be offline on Friday, 9/2 from 7 am – Noon for a server upgrade. Boards should plan to FTP claims files either Thursday 9/1 or late in the day on 9/2 for processing during the holiday week of 9/6. It was also recommended that boards authorize post of all outstanding claims batches by close of business Thursday due to the inability of State staff to FTP post results until late in the day before the holiday weekend.

Finance:

A request was made to revisit the file naming convention for ARA reports. Currently, there is no date indicator in the file name and new reports overwrite old reports. If staff are on vacation and unable to download the old report, it is overwritten and lost. The committee requested that a date field be added to the file name to avoid this problem. The departments will study the complexity of such a change, and reminded boards that they must be responsible for cleaning old files if this change is approved and implemented.

## Board Global Issues

1. A question was asked about the certification processes for ODMH and ODADAS and how they differ. It was pointed out that ODADAS certifies by site and Level of Care, while MH certifies by site and actual service.
2. A question was asked about why the Mismatch Report contains claims that the board cannot access (their company but not their security code). The clarification is that all claims are included for references purposes, and that boards need to be aware of all of the mismatches, both those that they need to fix for others and also their own claims that other boards must fix so that the "company" can access the claims they are required to pay.
3. The ODADAS TASC initiative has caused some errors to occur in the monthly Medicaid Retroactive reports. Since all services in the program must be paid out of non-medicaid funds, medical definitions were built so that services to Medicaid clients were forced into a non-medicaid medical definition. When the Retro program ran, claims were included for TASC clients that should not have been. The retro program will be modified to exclude TASC claims, and the weekly Board Overview spreadsheet program will also be changed to exclude such claims.
4. Reminder that mhprod (pre-HIPAA) environment will be closed to boards at close of business on 9/3/04. State staff will run the final double loop and extract programs during September and boards will be notified when the final files are available.

**Next Meeting** will be **November 4th** from 9-11am in Room 806A in the Rhodes State Office Tower. The call-in number is (614) 644-1098. **There will be no meeting in October due to a mandatory ODMH staff commitment.**

