

**State of Ohio
MACSIS System Implementation
Project and Operations Planning Meeting
May 6, 2004**

MINUTES

Present: L. Daniele, K. Cluggish, J. Hughes, J. Raab, J. Martin, B. Cluggish, J. Wiant, L. Xin,, M. Bohlmann, W. Hull, B. Taylor, J. Lynch, M. Herrel, J. Martin, P. Eichner

Call In: R. Yeley, k. Taylor, B. Heffner, J. Mausser, B. Tobin, D. Vargas, S. Kirschner, J. McIntosh, B. Miller, C. Fratalonie, K. Schwarz, D. Strawser, P. Garretson, C. Freeman, D. Pinciaro, A. Loftin, C. Neff, K. McCann, J. Dillon, C. Muth, P. Coates, A. Gray, N. Burns, H. Thomas, E. Hood, R. Beegan, K. Lafferty, S. Boles, S. McCants

Special Topics:

HIPAA Security

- W. Hull reported that 91% of the AoD direct treatment providers are now submitting claims.
- The departments are moving ahead with security rules and boards will be updated monthly during POP meetings as to the progress being made.
- A reminder was issued that Boards need to review security policies and make sure accounts are closed in a timely manner when staff leave.
- R. Yeley reported that the Board Association has posted security and risk analysis information on their website.
- H. Thomas questioned whether the backup tapes of Diamond data are stored outside of the State Office Tower and was assured that they are.
- J. Wiant reported that a risk assessment will be conducted on whether to bring MACSIS into the Department's full disaster recovery program based in Philadelphia. Doing so would depend on cost.
- S. Kirschner requested updated information on security, firewalls, and IP address setups. J. Martin said the older documentation will be updated and distributed soon. This topic will be discussed at the next MIS meeting (not yet scheduled), along with security issues relating to remote access via PC Anywhere to access the AIX servers.

PCS Extract Files

Eleven boards submitted the authorization form to receive a monthly file of PCS clients with billable days (delayed days are not included). At the end of the fiscal year (early August, 2004), a file of all clients with all billable days for the year will be created and distributed to the boards that are now receiving the monthly files. Additionally, several boards have requested PCS data from previous fiscal years. ODMH staff are reviewing this request and an email will be sent 5/6/2003 to board executive directors and MIS staff asking for additional information about their needs for historical information.

Boards should contact the PCS Help Desk if they need information about obtaining the authorization form.

User Group Updates

Members:

Several boards have requested that the MACSIS Support Staff conduct member training for new staff and reassigned staff. An email will be sent to the Member users group regarding this training and sessions will be scheduled based on the number of responses.

J. Raab requested that all boards review the phone and fax numbers for member contacts listed on the web page. Changes should be submitted to the MACSIS Support Desk so that the listing can be updated.

Claims:

An all-day meeting was held on 4/29/04 to discuss the caution reports, claim edit reports, the 835 CAS segment, the schedule for closing the pre-HIPAA mhprod environment, the mismatch report and the retroactive medicaid files. Considerable discussion occurred regarding the mismatch numbers listed on the weekly Board Overview Report and whether mismatches should be deleted from the report since the numbers are so small. Many of the claims that are reported as mismatches are already finalized by the time board staff try to fix the conflicts. It was decided that the Claims users group would discuss the issues and decide how to make the mismatch information more useful/ timely, and whether to remove the information from the weekly overview.

L. Daniele reported that the default medical definitions for invalid/incomplete claims were being rewritten to assign company based on procedure code to resolve the problems encountered by the split boards. Additionally, the medical definitions will be constructed to distinguish potentially Medicaid billable claims from those that are not, wherever possible.

The deadline for submitting Medicaid rate changes for both ODMH and ODADAS is June 1, 2004. All changes submitted by the deadline are guaranteed to be in place for FY05 by July 1, 2004. Any changes received after the deadline will be processed, but there is no guarantee that they can be effective 7/1/2004.

BH Module

BH admission data for AoD providers is 53% complete, dually funded providers is 44%, and the state total is now 50%. Twelve boards are over 75%, which includes data for 4 years.

Boards that submitted request forms are now receiving BH extracts on a monthly basis. The assumption is that utilization of these extracts has caused the increase in compliance.

E. Hood reported that processing of production BH files is one week behind due to recent hardware upgrades, and it is possible that the next run scheduled for 5/10/2004 may not occur if system changes are not complete.

The Data Warehouse project is moving forward. The functional design will be completed in 4 weeks, and implementation early in FY05 is anticipated.

Boards were encouraged to call in to the next BH Focus bridge call on 5/13/2004 at 9 am.

MIS

J. Martin reported that boards will receive a list of user accounts that have not been accessed in the last six months. Boards will need to review the accounts for their relevance.

Finance

No report.

Board Global Issues

None.

Next Meeting will be June 3rd from 9-11am in Room 806A in the Rhodes State Office Tower. The call-in number is (614) 644-1098.

